



QUICK REFERENCE GUIDE

Mailing Address

MMDT Participant Services
P.O. Box 219712
Kansas City, MO 64121-9712

Service Hours

Participant Services Hours: 8:00 a.m. – 6:00 p.m.

Phone and Fax Numbers

Phone: 1-888-965-MMDT(6638)
Fax: 617-235-7171

TECHNOLOGY PLATFORM

Participant Website MyMMDT.com:

- Obtain Performance Information
- Link to MyMMDT Account Access
- Access Enrollment Documents & Other Forms
- Reference Materials

MyMMDT Online Account Access:

- Obtain Performance Information
- View Participant and Account Balances
- View Transaction History
- Expanded Reporting Functionality
- Purchase/Redemption by Wire or ACH (No Fee)
- Transfer Between Accounts (Cash Portfolio Only)
- Exchange Between Portfolios
- Vendor Payment by Wire or ACH (Cash Portfolio Only)
- Future Date Transactions up to 90 Business Days
- View and Print Electronic Statements
- Perform Maintenance on Account Contact Information

MyMMDT Mobile Account Access:

- Obtain Performance Information
- View Participant and Account Balances
- Purchase/Redemption by Wire or ACH (No Fee)
- Transfer Between Accounts (Cash Portfolio Only)
- Exchange Between Portfolios
- Future Date Transactions up to 90 Business Days

Trading Deadlines

	Cash Portfolio Pool #470	Short Term Bond Portfolio Pool #596
Purchase/Redemptions by Wire	5:00 p.m.	4:00 p.m.
Purchase/Redemptions by ACH	4:30 p.m.	4:00 p.m.
Transfers Between Accounts	5:00 p.m.	4:00 p.m.
Exchanges Between Portfolios	4:00 p.m.	4:00 p.m.
Settlement of Wires	5:00 p.m. (trade date)	5:00 p.m. (trade date + 1 day)

Wiring Instructions

State Street Bank & Trust Company
Boston, MA

Amount: \$_____

BNF = Attn: MMDT #9905-880-2

RFB = Participant ID #

OBI = Pool #, MMDT Account Number

Participant Name: _____

ABA = 011000028

IMPORTANT REMINDERS:

- Call MMDT Participant Services if you enter a purchase for current settlement and the wire will not be received by 5:00pm ET. This notification will allow the purchase to be deleted.
- If you need to correct or delete a trade, Call MMDT Participant Services immediately. Be sure to have your Participant ID#, Personal Identification Number (PIN) and account number readily available.
- Call MMDT Participant Services if you will be making purchase or redemption over \$50 Million. This notification enables our Portfolio Managers to properly plan for large fluctuations in cash flow. Please note: You will still need to enter your transaction.